

Minutes of
The Local Police and Fire Retirement System
and
The Arkansas Fire and Police Pension Review Board
Administrative Services Committee Meeting

Members of the Administrative Services Committee (ASC) of the Local Police and Fire Retirement System (LOPFI) and the Arkansas Fire and Police Pension Review Board (PRB), met by video conference on Thursday, June 9, 2022 with the meeting originating from the LOPFI office at 620 W. 3rd, Suite 200, Little Rock, Arkansas.

Members Present: John Neal*, Fire Employee Trustee, LOPFI Chairman
J. Scott Baxter*, Police Employee Trustee, LOPFI Vice-Chairman
Mayor Gary Baxter, Employer Trustee
Bill Lundy*, Fire Employee Member, PRB
**Attended in-person at the LOPFI office*

Excused Member: Rusty Watson, Police Employee Member, PRB

Staff Present: David Clark, Executive Director
Laura Nixon, Assistant Director
Lesley Weaver, Secretary to the Committee

Chairman Neal called the meeting to order at 9:30 a.m. and recognized a quorum and notification of news media. Mr. Lundy made a motion, seconded by Mr. J. S. Baxter, to excuse Mr. Watson. The motion passed unanimously.

Approval of Minutes

Mr. J. S. Baxter made a motion, seconded by Mr. Lundy, to approve the November 4, 2021 ASC minutes. The motion passed unanimously.

Annual Review of Executive Director

Chairman Neal stated that he has inspected the written reviews completed by the ASC. All reflect satisfied or exceptionally satisfied and in favor of awarding Mr. Clark a 3% Career Service Award. Mr. Lundy stated he was concerned regarding the maximum salary because of a recent news article regarding the Executive Director pay at APERS; therefore, Mr. Clark provided Mr. Lundy with the Classification Compensation Study. Mr. Lundy stated he has no objection; it was just for informational purposes. Chairman Neal stated in all the reviews completed, Mr. Clark and staff were complimented on their performance and friendliness and commended Mr. Clark on his leadership and experience. Mr. G. Baxter made a motion, seconded by Mr. J. S. Baxter, to approve Mr. Clark's 3% Career Service Award. The motion passed unanimously. Mr. Clark thanked the ASC.

Schedule next ASC meeting

The next ASC meeting was scheduled for Thursday, November 3, 2022 at 10:00 a.m.

With no other business, the ASC adjourned at 9:39 a.m.

Respectfully submitted,

Approved 11/3/2022

Lesley Weaver
Recording Secretary to the Committee