Minutes of
The Arkansas Local Police and Fire Retirement System
and
The Arkansas Fire and Police Pension Review Board
Administrative Services Committee Meeting

Members of the Administrative Services Committee (ASC) of the Arkansas Local Police and Fire Retirement System (LOPFI) and the Arkansas Fire and Police Pension Review Board (PRB), met on Thursday, June 7, 2018 in the LOPFI office located at 620 W. 3rd, Suite 200, Little Rock, Arkansas.

Members Present:	Mayor Mike Gaskill, Employer Trustee, LOPFI Chairman
	John Neal, Fire Employee Trustee, LOPFI Vice-Chairman
	J. Scott Baxter, Police Employee Trustee
	Bill Lundy, Fire Employee Member, PRB
Excused Member:	Rusty Watson, Police Employee Member, PRB
Staff Present:	David Clark, Executive Director
	Tracy Warfe, Assistant Director
	Lesley Weaver, Secretary to the Committee

Chairman Gaskill called the meeting to order at 9:31 a.m. and recognized a quorum and notification of news media. Mr. Neal made a motion, seconded by Mr. Baxter, to excuse Mr. Watson. The motion passed unanimously.

Approval of Minutes

Mr. Baxter made a motion, seconded by Mr. Neal, to approve the November 2, 2017 ASC minutes. The motion passed unanimously.

Annual Review of Executive Director

Chairman Gaskill stated that he has inspected the written reviews given by the ASC. All reflect exceptionally satisfied and every member of the ASC is in favor of awarding Mr. Clark a 2% Career Service Award. The Committee commended Mr. Clark on his leadership, experience, improvements he has implemented to the system over the years, and thanked him for his dedication to the retirement system. Mr. Lundy made a motion, seconded by Mr. Baxter, to approve Mr. Clark's 2% Career Service Award. The motion passed unanimously. Mr. Clark thanked the ASC.

Schedule next ASC meeting

The next ASC meeting was scheduled for Thursday, November 8, 2018 at 9:30 a.m.

With no other business, the Committee adjourned at 9:48 a.m.

Respectfully submitted,

Approved 11/8/18

Lesley Weaver
Recording Secretary to the Committee