

Minutes of
The Arkansas Local Police and Fire Retirement System
and
The Arkansas Fire and Police Pension Review Board
Administrative Services Committee Meeting

Members of the Administrative Services Committee (ASC) of the Arkansas Local Police and Fire Retirement System (LOPFI) and the Arkansas Fire and Police Pension Review Board (PRB), met by teleconference on Thursday, June 11, 2020 with the call originating from the LOPFI office at 620 W. 3rd, Suite 200, Little Rock, Arkansas.

Members Present: Mayor Mike Gaskill, Employer Trustee, LOPFI Chairman
John Neal, Fire Employee Trustee, LOPFI Vice-Chairman
J. Scott Baxter, Police Employee Trustee
Bill Lundy, Fire Employee Member, PRB
Rusty Watson, Police Employee Member, PRB

Staff Present: David Clark, Executive Director
Laura Nixon, Assistant Director
Lesley Weaver, Secretary to the Committee

Chairman Gaskill called the meeting to order at 9:33 a.m. and recognized a quorum and notification of news media.

Approval of Minutes

Mr. Baxter made a motion, seconded by Mr. Lundy, to approve the November 7, 2019 ASC minutes. The motion passed unanimously.

Annual Review of Executive Director

Chairman Gaskill stated that he has inspected the written reviews completed by the ASC. All reflect satisfied or exceptionally satisfied and every member of the ASC is in favor of awarding Mr. Clark a 2.5% Career Service Award. Mr. Lundy stated he was very pleased with the way Mr. Clark implemented a plan for staff to work remotely due to COVID-19 while still providing a high level of service in an efficient manner. The ASC commended Mr. Clark on his leadership, experience, and thanked him for his dedication to the retirement system. Mr. Neal made a motion, seconded by Mr. Lundy, to approve Mr. Clark's 2.5% Career Service Award. The motion passed unanimously. Mr. Clark thanked the ASC for the supportive comments and noted our successes is from the collective effort by staff.

Schedule next ASC meeting

The next ASC meeting was scheduled for Thursday, November 5, 2020 at 10:00 a.m.

With no other business, the ASC adjourned at 9:47 a.m.

Respectfully submitted,

Approved 11/05/2020

Lesley Weaver
Recording Secretary to the Committee