

Minutes of  
The Arkansas Local Police and Fire Retirement System  
and  
The Arkansas Fire and Police Pension Review Board  
Administrative Services Committee Meeting

Members of the Administrative Services Committee (ASC) of the Arkansas Local Police and Fire Retirement System (LOPFI) and the Arkansas Fire and Police Pension Review Board (PRB), met on Tuesday, June 11, 2019 in the LOPFI office located at 620 W. 3<sup>rd</sup>, Suite 200, Little Rock, Arkansas.

Members Present: Mayor Mike Gaskill, Employer Trustee, LOPFI Chairman  
John Neal, Fire Employee Trustee, LOPFI Vice-Chairman  
J. Scott Baxter, Police Employee Trustee  
Bill Lundy, Fire Employee Member, PRB  
Rusty Watson, Police Employee Member, PRB (teleconference)

Staff Present: David Clark, Executive Director  
Laura Nixon, Assistant Director  
Lesley Weaver, Secretary to the Committee

Chairman Gaskill called the meeting to order at 9:31 a.m. and recognized a quorum and notification of news media.

Approval of Minutes

Mr. Baxter made a motion, seconded by Mr. Neal, to approve the November 8, 2018 ASC minutes. The motion passed unanimously.

Annual Review of Executive Director

Chairman Gaskill stated that he has inspected the written reviews given by the ASC. All reflect exceptionally satisfied and every member of the ASC is in favor of awarding Mr. Clark a 2% Career Service Award. The Committee commended Mr. Clark on his leadership, experience, and thanked him for his dedication to the retirement system. Mr. Lundy made a motion, seconded by Mr. Neal, to approve Mr. Clark's 2% Career Service Award. The motion passed unanimously. Mr. Clark thanked the ASC.

Schedule next ASC meeting

The next ASC meeting was scheduled for Thursday, November 7, 2019 at 10:00 a.m.

With no other business, the Committee adjourned at 9:49 a.m.

Respectfully submitted,

Approved 11/07/19

Lesley Weaver  
Recording Secretary to the Committee