

Minutes of  
The Local Police and Fire Retirement System  
and  
The Arkansas Fire and Police Pension Review Board  
Administrative Services Committee Meeting

Members of the Administrative Services Committee (ASC) of the Local Police and Fire Retirement System (LOPFI) and the Arkansas Fire and Police Pension Review Board (PRB), met by video conference on Thursday, June 10, 2021 with the meeting originating from the LOPFI office at 620 W. 3<sup>rd</sup>, Suite 200, Little Rock, Arkansas.

Members Present: John Neal\*, Fire Employee Trustee, LOPFI Chairman  
J. Scott Baxter\*, Police Employee Trustee, LOPFI Vice-Chairman  
Mayor Gary Baxter, Employer Trustee  
Rusty Watson, Police Employee Member, PRB  
*\*Attended in-person at the LOPFI office*

Excused Member: Bill Lundy, Fire Employee Member, PRB

Staff Present: David Clark, Executive Director  
Laura Nixon, Assistant Director  
Lesley Weaver, Secretary to the Committee

Chairman Neal called the meeting to order at 9:30 a.m., recognized a quorum and notification of news media, and stated Mr. Lundy would be excused from today's meeting.

Approval of Minutes

Mr. J. S. Baxter made a motion, seconded by Mr. G. Baxter, to approve the November 5, 2020 ASC minutes. The motion passed unanimously.

Annual Review of Executive Director

Chairman Neal stated that he has inspected the written reviews completed by the ASC and noted Mr. Lundy recused himself from submitting a performance review. All reviews completed reflect satisfied or exceptionally satisfied and in favor of awarding Mr. Clark a 2.5% Career Service Award. Chairman Neal stated in all the reviews completed, Mr. Clark and staff were complimented on their performance and friendliness. The ASC commended Mr. Clark on his leadership, experience, and thanked him for his dedication to the retirement system. Mr. G. Baxter made a motion, seconded by Mr. Watson, to approve Mr. Clark's 2.5% Career Service Award. The motion passed unanimously. Mr. Clark thanked the ASC for the supportive comments and noted our successes is from the collective effort by staff.

Schedule next ASC meeting

The next ASC meeting was scheduled for Thursday, November 4, 2021 at 10:00 a.m.

With no other business, the ASC adjourned at 9:37 a.m.

Respectfully submitted,

Approved 11/4/2021

Lesley Weaver  
Recording Secretary to the Committee