

Minutes of
The Local Police and Fire Retirement System
and
The Arkansas Fire and Police Pension Review Board
Administrative Services Committee Meeting

Members of the Administrative Services Committee (ASC) of the Local Police and Fire Retirement System (LOPFI) and the Arkansas Fire and Police Pension Review Board (PRB), met by video conference on Thursday, June 1, 2023 with the meeting originating from the LOPFI office at 620 W. 3rd, Suite 200, Little Rock, Arkansas.

Members Present: John Neal*, Fire Employee Trustee, LOPFI Chairman
J. Scott Baxter*, Police Employee Trustee, LOPFI Vice-Chairman
Mayor Gary Baxter*, Employer Trustee
Bill Lundy*, Fire Employee Member, PRB
Rusty Watson, Police Employee Member, PRB
**Attended in-person at the LOPFI office*

Staff Present: David Clark, Executive Director
Laura Nixon, Assistant Director
Lesley Weaver, Secretary to the Committee

Chairman Neal called the meeting to order at 9:31 a.m. and recognized a quorum and notification of news media.

Approval of Minutes

Mr. J. S. Baxter made a motion, seconded by Mr. G. Baxter, to approve the November 3, 2022 ASC minutes. The motion passed unanimously.

Annual Review of Executive Director

Chairman Neal stated that he has inspected the written reviews completed by the ASC. All reflect satisfied or exceptionally satisfied and in favor of awarding Mr. Clark a 3% Career Service Award. Mr. J. S. Baxter complimented Mr. Clark and staff on their performance and friendliness and commended Mr. Clark on his leadership and experience. Mr. G. Baxter made a motion, seconded by Mr. Lundy, to approve Mr. Clark's 3% Career Service Award. The motion passed unanimously. Mr. Clark thanked the ASC.

Schedule next ASC meeting

The next ASC meeting was scheduled for Tuesday, November 7, 2023 at 9:30 a.m. Mr. Lundy requested that Chairman Neal appoint another PRB Board Member to replace him on the committee. Mr. Lundy stated it has been his pleasure to serve on the ASC since its inception, but it is time for someone new to be on the committee. Chairman Neal thanked Mr. Lundy for his service on the ASC and stated after the November 2023 meeting, another PRB Member will be appointed to take his place.

With no other business, the ASC adjourned at 9:42 a.m.

Respectfully submitted,

Approved 11/07/2023

Lesley Weaver
Recording Secretary to the Committee