

Arkansas Fire and Police Pension Review Board

Independent Auditor's Report and Financial Statements

December 31, 2021 and 2020

Arkansas Fire and Police Pension Review Board

December 31, 2021 and 2020

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Independent Auditor's Report

Board Members
Arkansas Fire and Police Pension Review Board
Little Rock, Arkansas

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Arkansas Fire and Police Pension Review Board (the PRB) as of and for the years ended December 31, 2021 and 2020, and the related notes to the financial statements, which collectively comprise the PRB's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Arkansas Fire and Police Pension Review Board as of December 31, 2021 and 2020, and the changes in financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the "Auditor's Responsibilities for the Audit of the Financial Statements" section of our report. We are required to be independent of the PRB, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the PRB's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the PRB's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the PRB's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we also have issued our report dated April 13, 2022, on our consideration of the PRB's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the PRB's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the PRB's internal control over financial reporting and compliance.

BKD, LLP

Little Rock, Arkansas
April 13, 2022

Arkansas Fire and Police Pension Review Board

Management's Discussion and Analysis

December 31, 2021 and 2020

The management's discussion and analysis (MD&A) of the Arkansas Fire and Police Pension Review Board (hereafter referred to as the PRB) provides an overview of the financial activities for the years ended December 31, 2021 and 2020. For more detailed information regarding PRB financial activities, the reader should review the actual financial statements, including all notes.

The executive director and staff of Arkansas Local Police and Fire Retirement System (LOPFI) serve as executive director and staff for the PRB. LOPFI receives all revenue and pays all expenses for the PRB. The allocation of expenses is determined by each respective board through the use of an Administrative Services Committee composed of members of both boards.

The basic financial statements consist of:

The *Balance Sheet* reports the assets liabilities and net position at the end of the calendar year. The *Balance Sheet* is prepared on the accrual basis.

The *Statement of Revenues, Expenses and Changes in Net Position* reports the PRB's operating revenues, operating expenses and net position at the end of the calendar year. The PRB is entitled to receive up to one percent (1%) of the total premium tax revenues for its administrative and premium tax allocation expenses. The net position, beginning of year, reflects the net position reported on the prior year's balance sheet as of the end of that fiscal year.

The *Statement of Cash Flows* shows there is no cash generated by operating activities. The revenues and expenses attributable to the PRB are allocated to the PRB account on the LOPFI books. Due to this arrangement, the major asset of the PRB is a receivable from LOPFI.

The *Notes to Financial Statements* are an integral part of the PRB's financial statements and can be found on Page 10.

Arkansas Fire and Police Pension Review Board
Management's Discussion and Analysis
December 31, 2021 and 2020

Summary Balance Sheets

	2021	2020	2019	2021 Percent Change	2020 Percent Change
Receivable from Arkansas Local Police and Fire Retirement System (LOPFI)	\$ 416,560	\$ 382,300	\$ 590,926	8.96%	-35.30%
Total assets	<u>\$ 416,560</u>	<u>\$ 382,300</u>	<u>\$ 590,926</u>	<u>8.96%</u>	<u>-35.30%</u>
Accrued expenses	\$ 4,313	\$ 3,272	\$ 1,684	31.82%	94.30%
Total liabilities	<u>4,313</u>	<u>3,272</u>	<u>1,684</u>	<u>31.82%</u>	<u>94.30%</u>
Total net position	<u>412,247</u>	<u>379,028</u>	<u>589,242</u>	<u>8.76%</u>	<u>-35.68%</u>
Total liabilities and net position	<u>\$ 416,560</u>	<u>\$ 382,300</u>	<u>\$ 590,926</u>	<u>8.96%</u>	<u>-35.30%</u>

December 31, 2021

LOPFI receives all revenue and pays all expenses for the PRB. For the year ended December 31, 2021, LOPFI paid less in expenses for PRB than was received in revenue. This resulted in the receivable from LOPFI increasing by \$34,260 in 2021.

December 31, 2020

LOPFI receives all revenue and pays all expenses for the PRB. For the year ended December 31, 2020, LOPFI paid more in expenses for PRB than was received in revenue. This resulted in the receivable from LOPFI decreasing by \$210,310 in 2020.

Arkansas Fire and Police Pension Review Board
Management's Discussion and Analysis
December 31, 2021 and 2020

Summary Statement of Revenues, Expenses and Changes in Net Position

	2021	2020	2019	2021 Percent Change	2020 Percent Change
State Insurance Commission tax tumbback – PRB operations	\$ 426,000	\$ 205,000	\$ 470,000	107.80%	-56.38%
State Insurance Commission tax tumbback – special reports	-	6,750	6,500	-100.00%	3.85%
State Insurance Commission tax tumbback – UALR mapping project	131,512	131,512	151,488	0.00%	-13.19%
State Insurance Commission tax tumbback – allocation report	52,000	52,000	50,000	0.00%	4.00%
Operating revenue	609,512	395,262	677,988	54.20%	-41.70%
UALR mapping program	131,512	131,512	151,488	0.00%	-13.19%
Salaries	220,755	227,656	271,153	-3.03%	-16.04%
Actuarial expense	113,420	122,175	120,825	-7.17%	1.12%
Office supplies	20,315	39,307	27,224	-48.32%	44.38%
Office equipment maintenance	33,006	32,333	26,977	2.08%	19.85%
Other expenses	57,285	52,493	48,522	9.13%	8.18%
Operating expenses	576,293	605,476	646,189	-4.82%	-6.30%
Change in net position	\$ 33,219	\$ (210,214)	\$ 31,799	-115.80%	-761.07%

December 31, 2021

The PRB is entitled to receive a portion of insurance premium tax monies for administrative expenses as defined in ACA 24-11-203. Based on the 2021 budget, the PRB requested and received \$426,000 for PRB operations and \$52,000 for the premium tax allocation report during 2021. In addition, the PRB received \$131,512 for the UALR mapping project. The decrease in expenses for the year ended December 31, 2021, was primarily due to a decrease in COVID-19-related expenses for office supplies.

December 31, 2020

The PRB is entitled to receive a portion of insurance premium tax monies for administrative expenses as defined in ACA 24-11-203. Based on the 2020 budget, the PRB requested and received \$205,000 for PRB operations and \$52,000 for the premium tax allocation report during 2020. In addition, the PRB requested \$6,750 for special reports and received \$131,512 for the UALR mapping project. The decrease in expenses for the year ended December 31, 2020, was primarily due to a decrease in the allocation rate used to allocate the salary expense between LOPFI and PRB.

Arkansas Fire and Police Pension Review Board
Balance Sheets
December 31, 2021 and 2020

	2021	2020
Assets		
Receivable from Arkansas Local Police and Fire Retirement System (LOPFI)	\$ 416,560	\$ 382,300
Total current assets	416,560	382,300
Total assets	\$ 416,560	\$ 382,300
Liabilities		
Accrued expenses	\$ 4,313	\$ 3,272
Total current liabilities	4,313	3,272
Total liabilities	4,313	3,272
Net Position		
Net position	412,247	379,028
Total net position	412,247	379,028
Total liabilities and net position	\$ 416,560	\$ 382,300

Arkansas Fire and Police Pension Review Board
Statements of Revenues, Expenses and Changes in Net Position
Years Ended December 31, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Operating Revenues		
State Insurance Commission tax tumbback – PRB operations	\$ 426,000	\$ 205,000
State Insurance Commission tax tumbback – special reports	-	6,750
State Insurance Commission tax tumbback – UALR mapping project	131,512	131,512
State Insurance Commission tax tumbback – allocation report	<u>52,000</u>	<u>52,000</u>
Operating revenues	<u>609,512</u>	<u>395,262</u>
 Operating Expenses		
UALR mapping program	131,512	131,512
Salaries	220,755	227,656
Office supplies	20,315	39,307
Office equipment maintenance	33,006	32,333
Postage	4,031	4,093
Telephone	31,696	25,829
Publications	822	844
Travel/professional/education/conference	7,267	9,938
Board supplies	1,081	801
Actuarial expense	113,420	122,175
Insurance	2,188	2,188
Audit fee	<u>10,200</u>	<u>8,800</u>
Operating expenses	<u>576,293</u>	<u>605,476</u>
 Change in Net Position	 33,219	 (210,214)
 Net Position, Beginning of Year	 <u>379,028</u>	 <u>589,242</u>
 Net Position, End of Year	 <u>\$ 412,247</u>	 <u>\$ 379,028</u>

Arkansas Fire and Police Pension Review Board
Statements of Cash Flows
Years Ended December 31, 2021 and 2020

	2021	2020
Operating Activities		
Cash flows from operating activities	\$ -	\$ -
Noncapital Financing Activities		
Cash flows from noncapital financing activities	-	-
Capital and Related Financing Activities		
Cash flows from financing activities	-	-
Investing Activities		
Cash flows from investing activities	-	-
Change in Cash and Cash Equivalents	-	-
Cash and Cash Equivalents, Beginning of Year	-	-
Cash and Cash Equivalents, End of Year	\$ -	\$ -
 Reconciliation of Change in Net Position to Net Cash Provided by		
Operating Activities		
Change in net position	\$ 33,219	\$ (210,214)
Adjustments to reconcile change in net assets to cash provided by operating activities:		
Changes in		
Accrued expenses	1,041	1,588
Receivable from LOPFI	(34,260)	208,626
Net cash provided by operating activities	\$ -	\$ -

Arkansas Fire and Police Pension Review Board
Notes to Financial Statements
December 31, 2021 and 2020

Note 1: Reporting Entity and Summary of Significant Accounting Policies

The Arkansas Fire and Police Pension Review Board (the PRB) was created by the State of Arkansas to establish a state pension review board for all municipal fire and police pension funds established under Act 1921, No.491 and Act 1937, No. 250, which shall oversee all requests for benefit increases and review the annual accountant's reports and biennial actuarial valuations required by the enacting legislation.

Basis of Accounting

The accounting policies of the PRB have been established to conform to generally accepted accounting principles for state and local governments as promulgated by authoritative pronouncements issued by the Governmental Accounting Standards Board. The PRB is accounted for on an economic resources measurement focus using the accrual basis of accounting.

Note 2: Related Party Transactions

The executive director and staff of Arkansas Local Police and Fire Retirement System (LOPFI) serve as executive director and staff for the PRB; LOPFI receives all revenue and pays all expenses for the PRB. The portion of revenues and expenses attributable to the PRB is allocated to the PRB account on the LOPFI books; due to this arrangement, the major asset of the PRB is a receivable from LOPFI, which amounted to \$416,560 and \$382,300 at December 31, 2021 and 2020, respectively. The allocation of expenses is determined by each respective board through the use of an administrative committee composed of members of both boards.

Note 3: Commitments and Contingencies

Geographic Information Systems Mapping Project

The PRB has entered into a contract with the University of Arkansas at Little Rock to provide demographic and mapping data through its Geographic Information Systems Applications Laboratory to ensure compliance with Acts 1570 and 1288 of the 82nd General Assembly of the State of Arkansas. The acts require the drawing of new fire district boundaries following physical features of the land. Per the 2000 Census data, a population assessment for each district has been tabulated for the purpose of allocating State Insurance Department Turnback Funds. The Arkansas Insurance Department has awarded the PRB \$131,512 for each of the years ended December 31, 2021 and 2020, for funding of the project.

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Independent Auditor's Report

Board Members
Arkansas Fire and Police Pension Review Board
Little Rock, Arkansas

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Arkansas Fire and Police Pension Review Board (the PRB), which comprise the balance sheets as of December 31, 2021, and the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated April 13, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the PRB's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the PRB's internal control. Accordingly, we do not express an opinion on the effectiveness of the PRB's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the PRB's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BKD, LLP

Little Rock, Arkansas
April 13, 2022