

Minutes of
The Local Police and Fire Retirement System
and
The Arkansas Fire and Police Pension Review Board
Administrative Services Committee Meeting

Members of the Administrative Services Committee (ASC) of the Local Police and Fire Retirement System (LOPFI) and the Arkansas Fire and Police Pension Review Board (PRB), met by video conference on Thursday, June 6, 2024 with the meeting originating from the LOPFI office at 620 W. 3rd Street, Suite 200, Little Rock, Arkansas.

Members Present: John Neal*, Fire Employee Trustee, LOPFI Chairman
J. Scott Baxter*, Police Employee Trustee, LOPFI Vice-Chairman
Mayor Gary Baxter*, Employer Trustee
Lance Spicer*, Employer Member, PRB
Rusty Watson, Police Employee Member, PRB
**Attended in-person at the LOPFI office*

Staff Present: David Clark, Executive Director
Laura Nixon, Assistant Director
Lesley Weaver, Secretary to the Committee

Chairman Neal called the meeting to order at 9:31 a.m. and recognized a quorum and notification of news media.

Approval of Minutes

Mr. G. Baxter made a motion, seconded by Mr. J. S. Baxter, to approve the November 7, 2023 ASC minutes. The motion passed unanimously.

Annual Review of Executive Director

Chairman Neal stated that he has inspected the written reviews completed by the ASC. All reflect exceptionally satisfied and in favor of awarding Mr. Clark a 4% Career Service Award. Chairman Neal thanked Mr. Clark for his service and complimented staff and Mr. Clark on their performance and friendliness. Mr. J. S. Baxter made a motion, seconded by Mr. G. Baxter, to approve Mr. Clark's 4% Career Service Award. The motion passed unanimously. Mr. Clark thanked the ASC.

Schedule next ASC meeting

The next ASC meeting was scheduled for Thursday, November 7, 2024 at 9:30 a.m.

With no other business, the ASC adjourned at 9:35 a.m.

Respectfully submitted,

Approved 11/7/2024

Lesley Weaver
Recording Secretary to the Committee