

Minutes of  
The Arkansas Local Police and Fire Retirement System  
and  
The Arkansas Fire and Police Pension Review Board  
Administrative Services Committee Meeting

Members of the Administrative Services Committee (ASC) of the Arkansas Local Police and Fire Retirement System (LOPFI) and the Arkansas Fire and Police Pension Review Board (PRB), met on Thursday, June 5, 2014 in the LOPFI office located at 620 W. 3<sup>rd</sup>, Suite 200, Little Rock, Arkansas.

Members Present: Mayor Mike Gaskill, Employer Trustee, LOPFI Chairman  
Bill Lundy, Fire Employee, PRB  
Terry Henson, Fire Employee, LOPFI Vice-Chairman  
Mayor Chris Claybaker, Employer, PRB  
John Neal, Fire Employee Trustee, LOPFI

Staff Present: David Clark, Executive Director  
Tracy Warfe, Assistant Director  
Crystal Holsted, Secretary to the Committee

Chairman Gaskill called the meeting to order at 9:00 a.m. and recognized a quorum and notification of news media.

Approval of Minutes

Mr. Claybaker made a motion, seconded by Mr. Lundy to approve the October 31, 2013 ASC minutes. The motion passed unanimously.

Annual review of Executive Director

Chairman Gaskill stated that he has received all reviews. Each of the reviews from the Committee reflected exceptionally satisfied or satisfied. Mr. Neal stated that Mr. Clark listens to the concerns of the Board and makes prompt corrections if necessary. Chairman Gaskill reviewed Mr. Clark's history with the Board and agency. Mr. Henson made a motion, seconded by Mr. Neal to grant the Executive Director the remainder of the salary range reset, which is the equivalent of .79%. The motion passed unanimously. Mr. Clark thanked the Committee.

Schedule next ASC meeting

The next ASC meeting was scheduled for Thursday, November 13, 2014 at 10:00 a.m.

With no other business, Mr. Neal made a motion, seconded by Mr. Henson to adjourn. The motion passed unanimously. The ASC adjourned at 9:15 a.m.

Respectfully submitted,

Approved 11/13/14

Crystal Holsted  
Recording Secretary to the Committee